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Consultants Receive “Best in Class” Awards from Microsoft Corporation for Productivity, E-Mail Overload, and Work/Life Balance Seminars

DENVER, CO, April 30, 2009 – Providing excellence in coaching and facilitating, Steven Terry and Cindy Whiston, Executive Consultants with McGhee Productivity Solutions, recently received top scores as “best in class” facilitators by Microsoft’s Trainer Recognition Program. Surveyed seminar participants rated McGhee’s instructors on their knowledge of the subject matter and their effectiveness in delivering the material. When asked what the most valuable lesson was, one participant wrote, “I don’t have to get *everything* done to be successful, rather I have to get the most *important* things done to be successful.”

The eight-hour interactive seminar, termed *Take back Your Life™*, is designed to teach methods for productivity that utilize Microsoft Outlook to manage personal and professional meaningful objectives, projects, and action steps in one cohesive system. Participants work on laptops and desktops and implement the strategies in real time. Other outcomes of the seminar include less e-mail in the Inbox, planned and scheduled action steps in Outlook, increased focus, and work/life balance. The accompanying book, *Take Back Your Life! Using Microsoft Outlook* written by Sally McGhee, CEO, and published by Microsoft Press, provides details of the McGhee methodologies.

“We feel that the functionality of Microsoft’s products combined with our methods and protocols deliver high quality productivity solutions that create extraordinary results,” said Steven Terry. “They are an essential partner in helping us change corporations and their teams. We are pleased to be honored by them.”

Steven and Cindy have experience delivering McGhee’s methodologies in more than 35 countries over many years for Microsoft and other Fortune 500 clients. Together, they have delivered sessions to sales, operations, engineering, and marketing teams world-wide.

The 20-year partnership between McGhee and Microsoft has generated results for more than 50,000 Microsoft professionals and thousands of other leading companies around the world. “This is the most useful program I have ever participated in for mastering my productivity,” said Jeff Raikes, CEO, Bill & Melinda Gates Foundation (formerly Group Vice President, Microsoft Corporation).

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McGhee Productivity Solutions, Inc. (McGhee) provides consulting services, tools and education to increase accountability, productivity and work-life balance. Based in Denver, CO, McGhee integrates its proven methods and protocols with Microsoft technology to deliver innovative action-management strategies to individuals and organizations worldwide. From the boardroom to the knowledge worker, the McGhee approach maximizes technology investments, improves job satisfaction and drives sustainable productivity throughout an organization. CEO Sally McGhee is the author of the popular book series Take Back Your Life! Using Microsoft Outlook to Get Organized and Stay Organized. www.mcgheeproductivity.com