



New name! New site! New Book! And the news in two minutes!

We are now McGhee Productivity Solutions (previously McGhee Associates).

Along with a new name that better reflects our mission—to provide consulting and educational services that improve your productivity and work-life balance—MPS has three new offerings that we want to share with you: our new website, our new book, and our new free newsletter.

See what's new on our web site

You'll learn about how we are increasing client productivity by delivering integrated consulting services using Microsoft® technologies, including Outlook®, SharePoint®, SmartPhones, and OneNote®. These productivity solutions drive individual and team accountability towards company objectives. Our statistics demonstrate that this process can reduce your e-mail volume by up to 26 percent, reduce the messages in your inbox by more than 80 percent, and decrease your daily interruptions by 60 percent.

Our services consist of a series of programs:

- [Individual Coaching](#) - customized by role
- [Group Seminars](#) - customized by role
- [E-mail Protocols](#) - standard and customized
- [Measuring productivity results](#)

Subscribe to our new newsletter

A fresh, two-minute read that highlights simple productivity practices and Microsoft Outlook features.

And when you sign up for the newsletter, we'll get you advance notice of a series of webcasts sponsored by Microsoft in October and November, featuring Sally McGhee and John Wittry presenting some of the key concepts from Sally's new book!

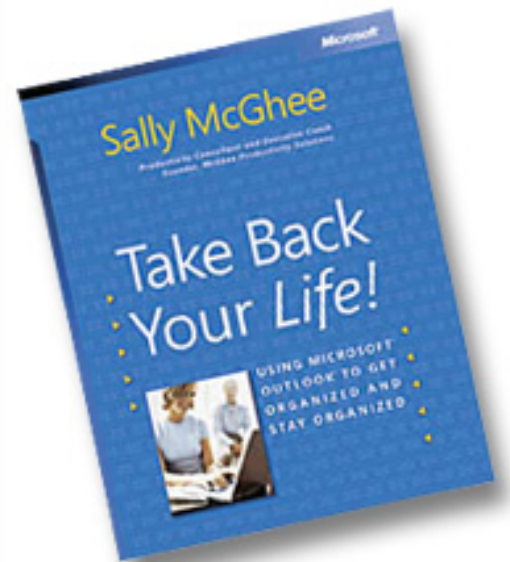
[CLICK HERE](#) to sign up for the October issue.

Purchase a copy of Sally McGhee's new book, *Take Back Your Life! - Using Microsoft Outlook to Get Organized and Stay Organized*

Published by Microsoft Press and now available, it is a great guide to practical productivity, detailing simple but powerful concepts you can use to improve your personal productivity and work-life balance. The book will be featured at Barnes & Noble bookstores from October 6th to 19th or you

To discuss how our strategies can help you reach your objectives more effectively, just [e-mail us](#) or contact us any time from our [web site](#).

can purchase your copy [here](#).



Thanks for your interest in McGhee Productivity Solutions.
We look forward to serving you in the future!

www.mcgheeproductivity.com

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